

Introduction

The Common Reporting Standard (**CRS**) is a global standard for the automatic exchange of individual Customer's financial account information. It was developed by The Organization for Economic Cooperation and Development (**OECD**) and has been designed to prevent offshore tax evasion.

The Kingdom of Saudi Arabia (KSA) has committed to comply with the OECD CRS with reporting by KSA Financial Institutions (FIs) that includes banks, asset managers, certain insurance companies and Authorized Persons, to the General Authority for Zakat and Tax (**GAZT**).

All KSA FIs and KSA branches of foreign financial institutions, including our Bank "Bank Albilad", (hereinafter "the bank", "we", "our", "us") – are required to be compliant with the CRS and to collect certain additional information from our customers (hereinafter "you", "your") to determine your tax residency status.

How will CRS affect you?

CRS could affect any customer of a Financial Institution, regardless of nationality or citizenship. This is because Financial Institutions are required by law to identify customers whose tax residence is outside of the country where they directly or indirectly hold their accounts and investment products, and report certain information to the Local Tax Authority. It then requires such Authority to exchange this information with the tax authorities in participating countries. If we do not have this information on file, we may contact you to provide additional documentation.

As of date, more than 100 countries are participating in CRS and have committed to exchange information. For a complete and up to date list of participating countries, please refer to the relevant OECD link in the '**Useful Links**' section at the end of this document.

How does this affect you as a customer?

CRS documentation is a mandatory requirement as part of establishing a new customer relationship or update of details for existing customer relationships and forms part of the account opening and know-your-customer (KYC) process. If you open a new bank account, invest in new financial, or savings products, or if there is a change in your circumstances, then you would be required to provide relevant updates about you to ensure full compliance with these new regulations. This process may be completed by obtaining a "**self-certification form**" duly completed by you and additional documentary evidence of your status (if needed). This self-certification form also facilitates establishing the reasonableness of information provided by you in the self-certification form vis-à-vis information obtained from you as part of KYC.

If you receive communication from us requesting additional information as part of the self-certification, you are required to provide such requested self-certification form(s) including any additional supporting documentation requested within **90 days** from the date when such request was made.

Failure to provide the required documentation may lead to your new account (or policy) to not be activated, or your existing accounts (or policies) to be classified as "**undocumented**" - where a required self-certification form has been requested by us but not provided by you in the stipulated period - and reported to GAZT as such as per related laws and regulations.

Please note, if you have multiple relationships with us, you **may** receive more than one request for additional or information. It is important that you respond to all requests, even if you have provided the required information for a different account or financial product.

What type of information is required from you for CRS purposes?

As per CRS requirements, we will request from you to provide the following information as part of the self-certification (which includes, but may not necessarily be limited to the following):

- Name
- Address
- Place of birth
- Date of birth
- Country(ies) jurisdiction(s) of tax residence
- Taxpayer identification number(s) (TIN)*, as applicable

* If a TIN is unavailable you will be required to provide an appropriate reason (choosing from one of three applicable 'reason' choices, which will be outlined in the self-certification form)

You may be required to provide documents or additional information to substantiate the information listed above. We will be required to provide to GAZT details about the accounts and products you have with us, including, but not limited to the aggregate account balance, and the total amounts of interest or payments credited, as on the reporting date.

If you are a tax resident in more than one jurisdiction, we will be required to report the statuses of all your tax residencies to GAZT.

Further information

For further information on CRS, and how it affects you, please visit the OECD, Saudi Arabian Monetary Authority (SAMA), Capital Markets Authority (CMA) and/or GAZT website via the links outlined in the section below.

OECD	http://www.oecd.org/tax/automatic-exchange/common-reporting-standard/ http://www.oecd.org/tax/automatic-exchange/commitment-and-monitoring-process/	منظمة التعاون الاقتصادي والتنمية
CMA	https://www.cma.org.sa	هيئة الأوق المالية
GAZT	https://www.gazt.gov.sa/ar/circulars-and-tax-agreements	الهيئة العامة للزكاة والدخل

*Please note that Bank Albilad is unable, and unauthorized to provide tax consultations. If you need a tax consultation, please contact a Certified Tax Consultant.